



KYC360 Support

- SME's in each product
- Monday Friday 9am 5pm BST
- You can find informational articles about our products on our knowledge base
- You can contact a member of our team by raising a ticket in our support portal

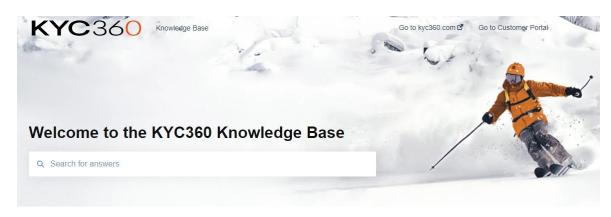
Support Team

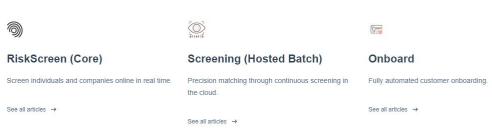
| Product | Primary |
|-------------------------|--------------------------------|
| Onboarding | Gabriel, Joe, Jennifer, Lucie |
| Screening | Harry, Jay, Danielle, Athena |
| Onsite, API, Salesforce | Nikit, Christian, Stephen, Joe |
| RiskScreen Core / Store | Danielle, Jay, Athena |
| 1st Line Support | Athena |

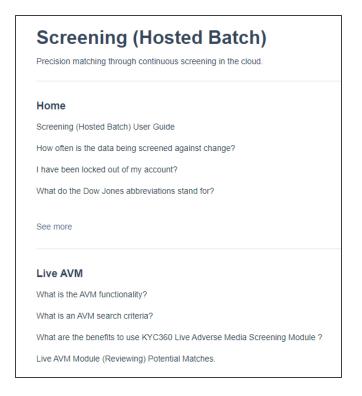


Knowledge Base

/ For KYC360 Customers









Support Process Stages

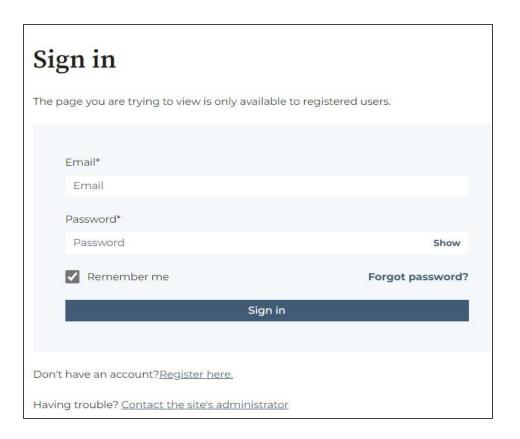


- / Login to Customer Portal
- / Complete Support Form
- / Support Ticket raised and assigned to Product Specific Associate
- / Support Ticket Owner investigates issue / query
- / Issue resolved and ticket closed customer informed of resolution and ticket is closed in the Portal
- / Feedback Survey a one-minute survey



Support Portal

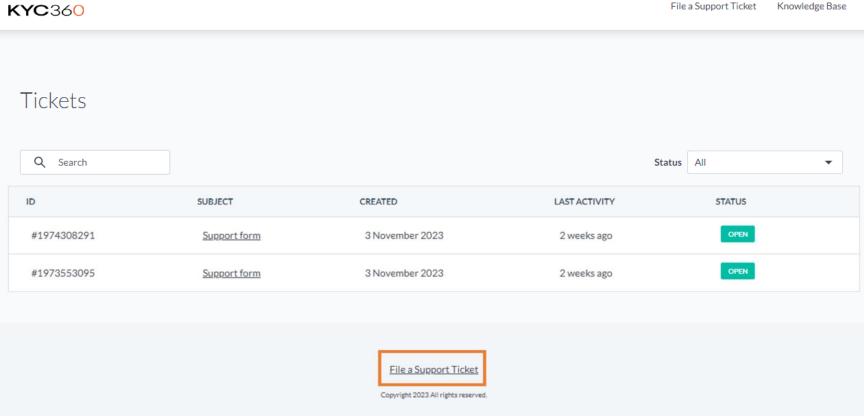
- / Register or login to the Customer Portal
- / Only use your work email address associated with the KYC360 relationship
- / Process is for KYC360 Customers and their customers





Support Portal

- / Search for Support Tickets
- / View all Open or Closed Tickets
- / Create a new Support Ticket

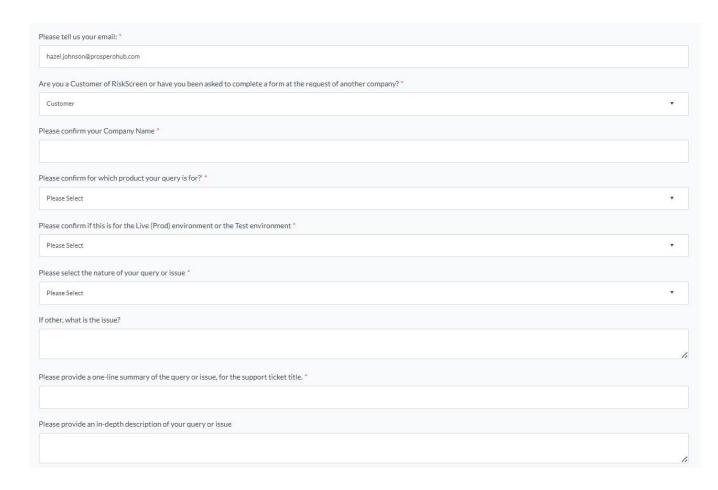




Support Form

Reduces time to investigate and resolve issues or queries

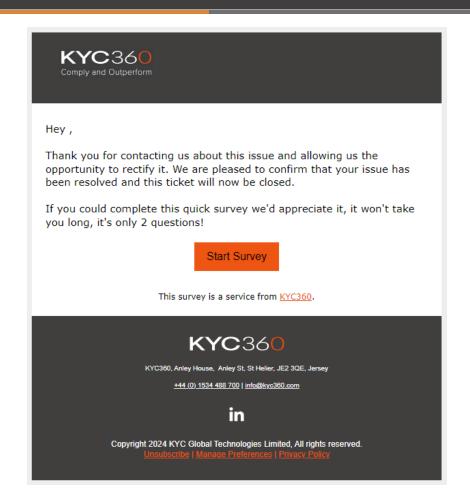
- / Issue
- / Product
- / URL's
- / Files / Screenshots





Support Ticket

- / Assigned to the Support Owner
- / Regular contact with updates or further questions
- / Provide an ETA on resolution time
- / Confirmation email of ticket resolution





Feedback Survey

- / Automated email requesting to complete survey
- / 1 question survey

