

The logo for KYC360, with 'KYC' in white and '360' in orange, set against a dark background of a waterfall and foliage.

KYC360

/ Solution training

KYC360 Academy Courses

Prepared by
Applies to
Date

Customer Success Team
KYC360/RiskScreen Solutions
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RiskScreen Learning Content

Title	Content	Duration
RiskScreen User Course	<p>This learning programme is designed to build your knowledge of the RiskScreen solution, so that you understand how it screens your customer data, and how you should use the solution to gain maximum benefit.</p> <p>This course is relevant to those individuals who will be using RiskScreen day-to-day to manage their ad-hoc customer screening.</p>	60-120 mins
RiskScreen Administrator Course	<p>This learning programme is designed to build your knowledge of the administration functions within the RiskScreen solution, covering user access, reviewing and approving URL exclusion requests, and managing/topping up your account.</p> <p>This course is relevant to those individuals with 'Admin' level access permissions.</p>	30 mins

Screening Learning Content

Title	Content	Duration
Screening User Course	<p>This learning programme is designed to build your knowledge of the KYC360 Screening solution, so that you understand how it screens your customer data, and how you should use the solution to gain maximum benefit.</p> <p>This course is relevant to those individuals with 'handler'/'supervisor' user privileges who will be using Screening day-to-day to review and work the results of continuous screening.</p>	60-120 mins
Screening Administrator Course	<p>This learning programme is designed to build your knowledge of the KYC360 Screening solution administration and configuration functions, so that you</p>	60-90 mins

	<p>can optimise how the solution screens your customer data, for maximum benefit.</p> <p>This course is relevant to those individuals with ‘administrator’ user privileges and covers data management, configuring risk criteria, reporting and user management.</p>	
Screening (with AVM) User Course	<p>This learning programme is designed to build your knowledge of the KYC360 Screening solution, so that you understand how it screens your customer data, and how you should use the solution to gain maximum benefit.</p> <p>This course is relevant to those individuals with ‘handler’/‘supervisor’ user privileges who will be using Screening day-to-day to review and work the results of continuous screening against data and live adverse media sources.</p> <p>/ This course is only relevant to those customers who subscribe to the KYC360 Live Adverse Media module</p>	120 mins
Screening (with AVM) Administrator Course	<p>This learning programme is designed to build your knowledge of the KYC360 Screening solution administration and configuration functions, so that you can optimise how the solution screens your customer data, for maximum benefit.</p> <p>This course is relevant to those individuals with ‘administrator’ user privileges and covers data management, configuring risk criteria, configuring adverse media criteria, reporting and user management.</p> <p>/ This course is only relevant to those customers who subscribe to the KYC360 Live Adverse Media module</p>	90 mins
Screening – Live Adverse Media Course for Users	<p>This learning programme is designed for existing users of KYC360 Screening, who have subsequently subscribed to Live Adverse Media.</p> <p>This course is relevant to those individuals with ‘handler’/‘supervisor’ user privileges who will be using</p>	60 mins

	<p>Live Adverse Media Screening as part of their daily operations to view and work resulting potential matches.</p> <p>/ This course is only relevant to those customers who subscribe to the KYC360 Live Adverse Media module</p>	
Screening (with AVM) Administrator Course	<p>This learning programme is designed for existing users of KYC360 Screening, who have subsequently subscribed to Live Adverse Media.</p> <p>This course is relevant to those individuals with 'administrator' privileges who will be managing the configuration of Live Adverse Media Screening.</p> <p>/ This course is only relevant to those customers who subscribe to the KYC360 Live Adverse Media module</p>	60 mins
Screening Business Units Course	<p>This learning programme is designed to build your knowledge of the optional KYC360 Screening Business Units module, so that you can configure and use its functions optimally.</p> <p>This course is relevant to those individuals with 'administrator' privileges who will be managing the configuration of Business Units.</p> <p>/ This course is only relevant to those customers who subscribe to the KYC360 Screening Business Units Module</p>	20-30 mins

Onboarding Learning Content

Title	Content	Duration
Designing the KYC360 Onboarding Data Structure	Designed to support you in the creation of the KYC360 Onboarding data structure and assist you in the population of the Onboarding Offline Data Collection spreadsheet, this course covers Onboarding Types, Messages, Property Groups/Types, Responsive Conditions, List Groups and Document Types.	18 mins
Designing the KYC360 Onboarding Data Structure	Designed to support you in the design of the KYC360 Risk Assessment approach and assist you in the population of the Onboarding Offline Data Collection spreadsheet, this course covers Risk Models, Risk Pathways, Risk Bandings, Weightings, Risk Scores and Risk Overrides.	16 mins
Company Lookups using Kompany searches	Gain a greater appreciation of the Kompany lookup tool, learning how to optimise your searches to retrieve the desired information. Understand simple steps to trouble-shoot and increase your knowledge of the underlying data returned.	10 mins
Controlling Documents with Responsive Rules	Learn how to edit and add responsive rules and order them to ensure they are processed correctly. Understand how to apply logical operation, and how to construct conditions and actions to show/hide documents appropriately.	8 mins
Managing Documents	Understand the role of documents in the data collection process and learn about accepted file types and file size restrictions. Learn how to edit, add, delete, and hide documents.	6 mins
Managing Dynamic Forms	Learn how the optional dynamic forms feature is used to dynamically show/hide properties within data collection. Understand how responsive rules are constructed, and how conditions and actions control the display of specific properties to your prospects. Learn key steps to trouble-shoot when rules are not firing correctly.	11 mins

Managing Lists	Validate your understanding of list groups and learn how to configure properties to use lists to better control data collection. Learn how to add, amend, and delete list groups/data. Additionally, learn how to add list data items in bulk and apply risk rules.	8 mins
Managing Properties	Understand the function of property groups & properties and learn how to edit, add, delete, hide, and order properties.	7 mins
Managing Risk Scores (Single Highest Value)	Further your understanding of the single highest value risk model, risk categories and how its score is calculated. Learn how to enable properties for risk, configuring appropriate risk scores. Learn how to edit, add, and delete risk rules, including the import/export facility to accelerate configuration.	7 mins
Managing Risk Scores (Weighted Risk Model)	Understand the optional weighted risk model and learn how to configure risk bands and enable properties for risk with appropriate weighted risk scores. Learn how to edit, add, and delete risk rules, including the import/export facility to accelerate configuration. Extend your awareness of the scoring assessment system and learn how to automate a risk override function.	10 mins
Managing Screening	Understand how Onboarding utilises screening criteria as part of risk assessment and learn how to edit/add/delete risk criteria. Gain a greater understanding of available parameters, including % similarity settings, reverse search and dataset selection, together with filters to refine your screening. Walk-through screening results and learn how to record outcomes.	9 mins
Onboarding and Screening interactions	Understand how Onboarding and Screening communicate to facilitate seamless screening of both prospects and customers.	4 mins
Understanding Identity Verification	Understand ID-Pal profiles and how to select them within risk divergent paths. Gain an appreciation of the identity verification process from your prospects' point of view and learn how simple best practises can achieve better results and avoid re-work.	7 mins

Interpreting ID-Pal Results	Learn how ID-Pal authenticates identity documents and verifies an identity. Understand how to view results and increase your understanding of why flags and alerts might occur.	8 mins
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